

SCHOOL FOR INTEGRATED ACADEMICS AND TECHNOLOGIES  
**ALBUQUERQUE**

Minutes of the  
**GOVERNING COUNCIL MEETING**

Tuesday, October 19, 2010

5:30 pm

SIATech

1500 Indian School Rd NW

Albuquerque, NM 87104

**Council Members Present:**

Emily Salazar  
Stacey Cooley  
Jacob Kennedy  
Greta Roskom  
Virginia Trujillo

**Council Members Not Present**

John Rodarte

**Guests:**

Curt Szarek, SIATech Business Manager  
Kelly Callahan, SIATech Head Administrator  
Erik Bose, SIATech Principal

**Minutes:**

Donna Vanlandingham, SIATech Administrative Assistant

**CALL MEETING TO ORDER**

The meeting was called to order at 5:36 pm by Council President Emily Salazar.

**ACTION ITEMS**

1. Approval of October 19, 2010 Agenda

Greta Roskom made a motion to approve the agenda. Virginia Trujillo seconded. There was no further discussion. The motion passed unanimously.

2. Approval of September 23, 2010 Minutes

Greta Roskom made a motion to approve the minutes. Jacob Kennedy seconded. There was no further discussion. The motion passed unanimously.

3. Number of Governing Council Members

- On October 12, a Job Corps meeting was held in which several SIATech Governing Council members were in attendance. Emily Salazar removed herself from this meeting to avoid any appearance of conducting SIATech business outside of a properly noticed public meeting.
- Greta Roskom stated the council's focus should be SIATech and not Job Corps. She suggests that future members be non-Job Corps employees.
- The council discussed whether they should expand the council to 9 members. Ms. Roskom feels a nine member council is too large, however she believes there needs to be some balance within the council and feels the only way to achieve this balance is by expanding the council. Ms. Callahan will contact Mark Tolley at APS Charter School office and seek clarification as to whether this change requires an amendment to the charter or if only a change to the bylaws will suffice. This item will be added as an action item to the November meeting agenda.
- Lisa Grover has indicated she is interested in becoming a member of the Governing Council. Emily Salazar expressed concern about Ms. Grover's perceived role as a lobbyist and how that may impact serving on the council.

4. BAR for 3.244% Reduction in State Equalization Guarantee

BAR-0010-D in the amount of (\$71,525). Mr. Szarek distributed a copy of the memo from PED stating districts and charter schools are required to reduce their SEG simultaneously with the Education Job Fund increase.

5. BAR for Education Jobs Fund Allocation

BAR 0009-IB in the amount of \$62,197. Mr. Szarek distributed copies of documentation received from the PED which awarded funds to assist states to save or create education jobs during the 2010-2011 school year. Greta Roskom made a motion to approve BAR-0010-D and BAR-0009-IB as presented. Jacob Kennedy seconded. There was no further discussion. The motion passed unanimously.

**DISCUSSION ITEMS**

1. Finance Committee Report/Business Manager Report

- The financial statement for August, 2010 was distributed and reviewed with the council.
- A Finance Committee meeting will be scheduled before the end of this month to review bank reconciliations, Journal Entries, and the quarterly reports.
- The audit exit conference has been scheduled for October 22, 2010, at 1:30 pm at Moss-Adams' offices on Uptown Blvd. Mr. Szarek has emailed the Audit Committee members asking for them to attend. So far, Jacob Kennedy, Jennifer Hall, Erik Bose and Kelly Callahan have responded indicating they will attend the meeting along with Mr. Szarek.

2. Academic Advisory/CIC/Council Development

- Stacey Cooley submitted the required paperwork for Virginia Trujillo to serve on the Council.

3. Principal Report

Mr. Bose reported:

- 13 students finished SIATech during the month of September, which brings the total of students who have completed the program to 25. The goal for the February graduation is 65 graduates.
- There are 8 non-Job Corps students attending SIATech.
- There are 22 non-Job Corps students on the waiting list.
- 4 students are dual enrolled at CNM.
- There have been interviews for the vacant ITA position. It is likely that the position may be filled by two part-time employees.

4. Head Administrator Report

The Head Administrator report was distributed for review.

- Ms. Callahan explained she is the charter school representative on a PED workgroup that is working to create a process for students who can't pass the high school exit exam (SBA). Charter schools had not been included in this process previously.
- Emily Salazar asked if the process would be in place this year. Ms. Callahan explained she felt it would probably not be in place until the 2011-2012 school year.
- Ms. Callahan stated the policymakers and legislators still need to be educated on charter schools and their importance.
- Charter schools are simply asking for a fair playing field. AYP should not be based on one student, as has been the case in previous years.
- November 2 – 4 is the SIATech Fall Leadership Conference in San Diego. Ms. Callahan and Mr. Bose will be attending.

5. Annual Charter School Conference

The New Mexico Charter School Coalition will be holding their 10<sup>th</sup> Annual Conference on November 18-20, 2010 at the Hard Rock Hotel and Casino (formerly Isleta). All Governing Council members will be attending the conference. By attending the conference, they will meet the mandated 5 hours of training required of all charter school Governing Councils.

**ANNOUNCEMENTS**

1. The next regular scheduled meeting is November 16, 2010.

Greta Roskom made a motion to adjourn the meeting. Jacob Kennedy seconded. Emily Salazar adjourned the meeting at 6:41 pm.