

SCHOOL FOR INTEGRATED ACADEMICS AND TECHNOLOGIES
ALBUQUERQUE

Minutes of the
GOVERNING COUNCIL MEETING

Tuesday, February 15, 2011

5:30 pm

SIATech

1500 Indian School Rd NW

Albuquerque, NM 87104

Council Members Present:

Emily Salazar
John Rodarte
Jacob Kennedy
Virginia Trujillo
Stacey Cooley

Council Members Not Present

Greta Roskom

Guests:

Curt Szarek, SIATech Business Manager
Kelly Callahan, SIATech Head Administrator
Erik Bose, SIATech Principal

Minutes:

John Rodarte, SIATech Governing Council Secretary
Donna Vanlandingham, SIATech Administrative Assistant

CALL MEETING TO ORDER

The meeting was called to order at 5:40 pm by President Emily Salazar.

ACTION ITEMS

1. Approval of February 15, 2011 Agenda
Jacob Kennedy made a motion to approve the agenda. Virginia Trujillo seconded. There was no further discussion. The motion passed unanimously.
2. Approval of January 27, 2011 Minutes
John Rodarte made a motion to approve the minutes. Virginia Trujillo seconded. There was no further discussion. The motion passed unanimously. Stacey Cooley abstained because she was not in attendance at this meeting.
3. BARS for New Unit Value
 - BAR 0012-I in the amount of \$5,897.00. The BAR is necessary to reflect the Education Jobs Fund increase as a result of the .39 change in Unit Value identified in the memo from PED dated January 28, 2011, which was distributed, as well. Mr. Szarek reported the funds will be allocated towards the SpEd teacher's salary and corresponding benefits, as currently being done. Virginia Trujillo made a motion to approve the BAR. Stacey Cooley seconded. There was no further discussion. The motion passed unanimously.
 - BAR 0013-I in the amount of \$2,653.00 is necessary to reflect the SEG-Federal Stimulus increase as a result of the .15 Unit Value increase. The funds have been, and will continue to be, used for the curriculum license fees, which covers all costs for delivery of the Con-Tech© curriculum to the classroom. Virginia Trujillo made a motion to approve the BAR. Jacob Kennedy seconded. There was no further discussion. The motion passed unanimously.
 - BAR 0014-I in the amount of \$204,326.00 is necessary to reflect the increase in State Equalization Guarantee which is based on the revised unit value, growth units generated, and addition of 3.244% reduction BAR from a prior period. Mr. Szarek explained the growth units are being added to the budget because he and Ms. Callahan were very conservative with their projections for the 40th day and SIATech experienced an increase of 30 students. These funds will be budgeted to Other Contract Services to be available for future curriculum license fees as a result of increased students on the roster. Since the budget is monitored monthly upon completion of the financial statements, a BAR may be necessary before the year-end to move available budget wherever it is needed. As a result of these funds being returned to the budget,

it is likely that staff furloughs/layoffs will not be necessary during the remainder of this school year. Virginia Trujillo asked if these funds included any SpEd monies? Mr. Szarek explained SIATech receives SpEd funding based on the previous year's SpEd enrollment. Stacey Cooley made a motion to approve the BAR. Jacob Kennedy seconded. There was no further discussion. The motion passed unanimously.

DISCUSSION ITEMS

1. Finance Committee Report/Business Manager Report

- Mr. Szarek distributed the minutes from the January 31, 2011, Finance Committee Meeting.
- Virginia Trujillo inquired as to how the HB-33 monies will be used? Ms. Callahan explained these monies are new to charter schools and she and Mr. Szarek are awaiting clarification as to how the monies can be spent. Once she receives the clarification, a decision will be made as to how to spend the funds. It is expected that Mr. Szarek will have a BAR ready for adoption for the next Council meeting.
- Virginia Trujillo offered to inquire of her contacts about uses of SB-9 and HB-33 funds when she attends the legislature in Santa Fe on Wednesday.
- On February 10, Judy Bergs from APS' Charter School Office conducted the annual site visit to the Business Office. Mr. Szarek has already received the report from the site visit and there were no items of concern. He wanted to note for the record that the STARS (Student Teacher Accountability System Reporting) reporting, which is an integral part of APS' site visit, reflects minimal error reporting, which is commendable.
- Ms. Callahan added that APS' site visit report reflects the quality of work done at the Business Office in collaboration with the school site team.

2. Academic Advisory/CIC/Council Development

- Dr. Salazar reported there is the potential for significant funding reduction to Job Corps nationwide. The proposed funding reduction would directly affect critical programs that involve getting people to or back into the workforce. It is her understanding that all NM senators oppose these cuts. She indicated that the council members may be asked to write letters to their representatives in Washington, D.C.

3. Principal Report

The Site Principal report was distributed for review.

- Erik Bose commented that there will be 66 SIATech graduates for February 18, not 61 as previously reported.
- There are currently 9 non-Job Corp students enrolled.
- There are currently 28 non-Job Corps students on the waiting list who, along with any potential Job Corps students, are subject to the lottery process.
- During the last part of December, 2010, and the first few weeks of January, 2011, there were facility issues that directly affected the education of the students. There were major issues with the heating, plumbing, and electricity as a result of the sub-zero temperatures which have now been resolved.
- The new GGI responsibilities for SIATech staff have had an impact on available prep time.
- Staff will need additional professional development to discuss recent state directives regarding new graduation requirements as well as other changes in education.
- Ms. Callahan will meet with Mike Salazar to develop a six-month professional development plan.

4. Head Administrator Report

The Head Administrator report was distributed for review.

- Rep. Rick Miera is trying to minimize any cuts being introduced in HB-3.
- SB-446 is the bill in which charter schools and their authorizer establish a "performance framework".
- The NMCCS will be carefully watching the dummy bills that are put in place during the legislative session.
- March 2, 2011, is Charter School Day at the Roundhouse in Santa Fe. SIATech will be taking students to participate.
- Ms. Callahan is currently in transition mode as a result of her .25 FTE with NewCorp. She and Mr. Rodarte will meet on a weekly basis.

ANNOUNCEMENTS

1. The next regular scheduled meeting is March 15, 2011.

Virginia Trujillo made a motion to adjourn the meeting. Stacey Cooley seconded. The motion passed unanimously. Emily Salazar adjourned the meeting at 6:35 pm.