

SCHOOL FOR INTEGRATED ACADEMICS AND TECHNOLOGIES
ALBUQUERQUE

Minutes of the
GOVERNING COUNCIL MEETING

Tuesday, March 15, 2011

5:30 pm

SIATech

1500 Indian School Rd NW

Albuquerque, NM 87104

Council Members Present:

Emily Salazar
John Rodarte
Jacob Kennedy
Virginia Trujillo
Stacey Cooley
Greta Roskom

Council Members Not Present

Guests:

Curt Szarek, SIATech Business Manager
Kelly Callahan, SIATech Head Administrator
Erik Bose, SIATech Principal

Minutes:

Donna Vanlandingham, SIATech Administrative Assistant

CALL MEETING TO ORDER

The meeting was called to order at 5:34 pm by President Emily Salazar.

ACTION ITEMS

1. Approval of March 15, 2011 Agenda
Greta Roskom made a motion to approve the agenda. Virginia Trujillo seconded. There was no further discussion. The motion passed unanimously.
2. Approval of February 15, 2011 Minutes
Virginia Trujillo made a motion to approve the minutes. Stacey Cooley seconded. There was no further discussion. The motion passed unanimously. Greta Roskom abstained because she was not in attendance at this meeting.
3. BAR for SB-9 Allocations
 - BAR 0016-IB in the amount of \$5,970.00. The BAR is necessary to reflect the 2011 final SB-9 state match calculations identified in the memo from PED dated January 27, 2011, and corresponding emails from PED Capital Outlay Bureau, which were distributed as well. Mr. Szarek reported the funds will be earmarked for classroom technology equipment. Virginia Trujillo made a motion to approve the BAR. Stacey Cooley seconded. There was no further discussion. The motion passed unanimously.
4. BAR for additional Title I Funding
 - BAR 0015-I in the amount of \$3,128.00 is necessary to reflect the district allocation adjustment as a result of the increase for CA, R1, and R2 schools. The funds will be utilized for salary and benefits for the Instructional Coach, which is consistent with the way they have been utilized in the past. Jacob Kennedy made a motion to approve the BAR. Virginia Trujillo seconded. There was no further discussion. The motion passed unanimously.
5. BAR for HB-33 Funding
 - BAR 0011-IB in the amount of \$154,283.00 is necessary to reflect the HB-33 distributions which are new to charter schools this year. Mr. Szarek explained that the funds may be used for such things as making additions/improvements to school grounds and purchasing vehicles for transportation of students to and from extracurricular activities. In addition, purchase of classroom furnishings (but not administrative furnishings) is one of the authorized uses. The BAR populates the line item for classroom furnishings

according to the letter (attached) received from APS stating the amount SIATech will be allocated. Emily Salazar asked if it would be better to wait until SIATech receives clarification of exactly how funds can be used before determining what Object Code to populate? Mr. Szarek and Ms. Callahan both stated they want to have the budget authority to begin replacing obsolete/damaged student desks and chairs. Virginia Trujillo made a motion to approve the BAR. Greta Roskom seconded. There was no further discussion. The motion passed unanimously.

DISCUSSION ITEMS

1. Finance Committee Report/Business Manager Report

- The financial statements for January 31, 2011 were distributed and reviewed with the council.
- Mr. Szarek informed the council that the budget for the 2011/2012 is due to PED April 28, 2011. A subsequent telephone review will be held on May 12, 2011.
- Mr. Szarek and Ms. Callahan have already had discussions on the preliminary budget that is in process and will wait for a final report from the Legislature when the 60 day session ends on March 19. Both he and Ms. Callahan are aware of rumors that indicate funding for education will be cut. Although it is unknown at this point, the range could be anywhere from 2% to 5%.
- The annual Spring Budget Workshop will be held April 6-8 at the Hotel Albuquerque. Most of the information to begin preparation of the budget will be available at this meeting.
- As statutorily required, there will be two public meetings held during the first 2 weeks of April or thereabouts at the Business Office to solicit input on the budget process. A draft budget will be presented to the Council for review/discussion at the April meeting.
- A special meeting to formally adopt the budget will be scheduled during the April meeting.

2. Academic Advisory/CIC/Council Development

- Dr. Salazar inquired as to if APS had responded yet as to what is required to expand the Governing Council? Ms. Callahan responded Mark Tolley had been delaying his response until after the Legislative session had ended.

3. Principal Report

The Site Principal report was distributed for review.

- August 19 will be the next graduation at the Hispanic Cultural Center.
- There are currently 10 non-Job Corp students enrolled.
- There are currently 32 non-Job Corps students on the waiting list who, along with any potential Job Corps students, are subject to the lottery process.
- Emily Salazar inquired as to how attendance is taken for the dual credit students when they are at CNM. Erik will follow up with Ms. Roth as to the process.
- Ms. Trujillo asked about parental involvement and if there was any? Mr. Bose explained Title I mandates there be 4 parent meetings a year. Mr. Bose admitted it is quite difficult to get parents to attend. SIATech has a reverse literacy program. Since there are a number of SIATech students who are parents themselves, SIATech purchases books and have the SIATech students read to their children. The Title I program at APS has approved of this program to fulfill the parental involvement requirement.

4. Head Administrator Report

The Head Administrator report was distributed for review.

- Ms. Callahan is transitioning to her new role with NEWCorp.
- Ms. Callahan informed the council APS will conduct a school site visit on April 15.
- Ms. Callahan and Greta Roskom presented a Charter School Quality Indicator report to the House Education Committee along with Secretary Designee Hanna Skandera. A copy of this report is included in the council packets. Ms. Callahan explained the report makes recommendations how charter schools can be accountable beyond AYP. She encouraged the council members to take the time to review the report.
- Dr. Salazar inquired as to the amount of travel Ms. Callahan will incur for NEWCorp through the remainder of the school year? Ms. Callahan stated she will have one more trip.
- Dr. Salazar would like the council to discuss the possibility of having bi-monthly meetings instead of monthly meetings. Greta Roskom suggested meeting every month for action items and only having discussion items on the agenda every two months. Dr. Salazar requested this item be placed on the April meeting agenda so it can be discussed further.

ANNOUNCEMENTS

1. The next regular scheduled meeting is April 19, 2011.

Virginia Trujillo made a motion to adjourn the meeting. Greta Roskom seconded. The motion passed unanimously. Emily Salazar adjourned the meeting at 6:37 pm.