

SCHOOL FOR INTEGRATED ACADEMICS AND TECHNOLOGIES  
**ALBUQUERQUE**

Minutes of the  
**GOVERNING COUNCIL MEETING**

Tuesday, March 16, 2010

5:30 pm

SIATech

1500 Indian School Rd NW

Albuquerque, NM 87104

**Council Members Present:**

Emily Salazar

John Rodarte

Stacey Cooley

Jacob Kennedy

**Council Members Not Present**

David Berkey

Cindy Mullen

Greta Roskom

**Guests:**

Curt Szarek, SIATech Business Manager

Kelly Callahan, SIATech Head Administrator

Erik Bose, SIATech Principal

**Minutes:**

Donna Vanlandingham, SIATech Administrative Assistant

President Emily Salazar called the meeting to order at 5:40 pm.

**ACTION ITEMS**

1. Approval of March 16, 2010 Agenda

Jacob Kennedy made a motion to approve the agenda. John Rodarte seconded. There was no further discussion. The motion passed unanimously.

2. Approval of March 3, 2010 Minutes

John Rodarte made a motion to approve the minutes. Stacey Cooley seconded. There was no further discussion. The motion passed unanimously.

3. School Records Retention Policy

Ms. Callahan reviewed the School Records Retention policy with the Governing Council. Stacey Cooley made a motion to approve the policy. John Rodarte seconded. There was no further discussion. The motion passed unanimously.

4. BAR for Transfer Between Functions

Since this is an integral part of the projected Operational Cash Balance carry forward for the 2010-2011 budget (which is still in process), Mr. Szarek asked this item be tabled until the next meeting. John Rodarte made a motion to table the BAR until the next meeting. Jacob Kennedy seconded. There was no further discussion. The motion passed unanimously. This item will be added to the April meeting agenda.

5. BAR for Additional Federal Stimulus

BAR 0910-0007-I, amount of \$46,820

Mr. Szarek reviewed the BAR with the council explaining the BAR is necessitated as a result of an additional ARRA Federal Stimulus funding award. The funds will be used to pay for the delivery of the Con-Tech© curriculum to the classroom, which is what the award was previously used for under Fund Code 25250. John Rodarte made a motion to approve BAR 0910-0007 as presented. Stacey Cooley seconded. There was no further discussion. The motion passed unanimously.

6. BAR for Equalization Reduction

BAR 0910-0008-D, amount of (\$90,129)

Mr. Szarek reviewed the BAR explaining it was necessary as the result of a decrease in unit value, which is the State Equalization. The net of the decrease combined with the amount of the additional Federal Stimulus award amounts to an overall decrease in funding of (\$43,309), which is the amount he and Ms. Callahan were expecting. They had planned for a 2% decrease for the current fiscal year, which is almost exactly the net amount. John Rodarte made a motion to approve the BAR. Jacob Kennedy seconded. There was no further discussion. The motion passed unanimously.

7. Audit Finding Correction Plan

Mr. Szarek distributed a letter from the State Auditor, Hector Balderas for review. The letter was sent to all charter school Governing Councils regarding the financial audit report for the fiscal year ended June 30, 2009 and the council's fiduciary responsibility with regard to financial oversight. The State Auditor expects APS and all APS charter schools to immediately develop a corrective action plan to address their respective audit findings. The letter is requesting each charter school to report the updates to both APS and the State Auditor's office. Mr. Szarek presented a corrective action matrix addressing SIATech's one (1) audit finding and the corrective action that has taken place and will submit it to APS and to the office of the State Auditor.

**DISCUSSION ITEMS**

1. Finance Committee Report/Business Manager Report

Mr. Szarek shared that he, Ms. Callahan, and other staff have been busy with the preparation of the draft budget for the 2010-2011 fiscal year. As statutorily required, there will be two public meetings to solicit public input for preparation of the 2010-2011 school budget. The first meeting will be held March 25, 2010, at 9:00 a.m. at the SIATech Business Office. The second meeting will be held April 1, 2010, at 9:00 a.m. at the SIATech Business Office.

2. Academic Advisory/CIC/Council Development

Ms. Callahan reports she and Dr. Salazar are involved in spearheading the continuation of the Drop Out Task Force that was started by the former Albuquerque mayor. Attendees at the meeting included representatives from YDI, APS, PED as well as Franklin Schargel. They are hoping to bring the new mayor on board. They are working on an agenda and a plan on how to address issues.

3. Principal Report

The Principal Report was distributed for review.

- The next graduation will be July 30 at the Hispanic Cultural Center.
- The goal is to have 68 graduates.
- March 26 will be the next parent involvement meeting.
- There are currently 12 SIATech only students enrolled. There are 25 students on the waiting list.

4. Head Administrator Report

The Head Administrator report was distributed for review.

5. Board Evaluation/Assessment

It was decided the Policy Committee will review the board evaluation and assessments and bring the final one to the council. Ms. Callahan is researching to see what Brian Carpenter recommends as an effective board evaluation.

6. Policy Committee

The Policy committee will meet the first part of April.

7. Council Goals

These items will be reviewed each month.

John Rodarte would like the council to discuss moving the time the meetings are held each month. He is requesting this item be added as a discussion item at the April meeting.

8. Concerns/Opportunities

These items will be reviewed each month.

**ANNOUNCEMENTS**

1. The next regular scheduled meeting is April 20, 2010.

John Rodarate made a motion to adjourn the meeting. Stacey Cooley seconded. Emily Salazar adjourned the meeting at 6:50 pm.