

SCHOOL FOR INTEGRATED ACADEMICS AND TECHNOLOGIES
ALBUQUERQUE
Minutes of the
GOVERNING COUNCIL MEETING
Tuesday, April 20, 2010
5:30 pm
SIATech
1500 Indian School Rd NW
Albuquerque, NM 87104

Council Members Present:

Emily Salazar
John Rodarte
Stacey Cooley
Jacob Kennedy
Cindy Mullen
Greta Roskom

Council Members Not Present

David Berkey

Guests:

Curt Szarek, SIATech Business Manager
Kelly Callahan, SIATech Head Administrator
Erik Bose, SIATech Principal

Minutes:

John Rodarte, SIATech Governing Council Member

President Emily Salazar called the meeting to order at 5:37 pm.

ACTION ITEMS

1. Approval April 20, 2010 Agenda

Mr. Szarek requested the agenda be modified to include the first read of draft NEWCorp Cooperation and Licensing Agreement/Schedule of Fees for Services (MOU) for 2010/2011 under items for discussion. Greta Roskom made a motion to approve the agenda as modified. Cindy Mullen seconded. There was no further discussion. The motion passed unanimously.

2. Approval of March 16, 2010 Minutes

Greta Roskom made a motion to approve the minutes. Cindy Mullen seconded. There was no further discussion. The motion passed unanimously.

3. BAR for Transfer between functions

Mr. Szarek explained the purpose of the BARs is to reallocate existing budget in existing functions.

- BAR 0910-0010-T
To record transfers between Functions 1000 and 2000 for the fiscal year ended June 30, 2010
- BAR 0910-0011-M
To record Function 1000 maintenance items anticipated through June 30, 2010
- BAR 0910-0012-M
To record Function 2000 (encompassing Functions 2100, 2200, 2300, 2400, 2500, and 2600) anticipated maintenance items. Mr. Szarek explained that all of the individual Functions are identified in the BAR printout from OBMS, but the PED views them all as rollup items under Function 2000. Greta Roskom made a motion to approve the BARs as presented. Jacob Kennedy seconded. There was no further discussion. The motion passed unanimously.

4. BAR for SB-9 Funding

BAR 0910-0009-IB

Mr. Szarek explained the purpose of the BAR is to establish SB-9 budget per award letter from Antonio Ortiz. This is the first time SIATech has received SB-9 funds since the school opened in 2004. Greta Roskom made a motion to approve the BAR. Cindy Mullen seconded. There was no further discussion. The motion passed unanimously.

5. Set 2010/2011 Budget Adoption Meeting Date

The Budget Adoption meeting will be held Tuesday, April 27, 2010 at 5:00 pm in the SIATech Conference room. The meeting will be posted in the Legal section of the Albuquerque Journal on Friday, April 23, 2010. Mr. Szarek explained the Governing Council members will need to sign the 901BSC-10 once the budget has been approved. Greta Roskom made a motion to approve the date of the budget adoption meeting. Stacey Cooley seconded. There was no further discussion. The motion passed unanimously.

6. Staff Level III Licensure Approval

Michal Mack is applying for his Level III licensure.

Mr. Mack should have been issued a Level II license in 2007 making him eligible to receive a Level III license July 1, 2010. PED delayed the decision for his Level II until 2008. Mr. Mack has the required instructional teaching days necessary to obtain his Level III license per NMAC Statute 6.60.6.9. Cindy Mullen made a motion to approve Mr. Mack's Level III license. Greta Roskom seconded. There was no further discussion. The motion passed unanimously. Ms. Callahan will write a letter to NMPED Licensure Bureau stating SIATech Governing Council has approved Mr. Mack's Level II tenure and his move to Level III licensure.

7. Approval of School Calendar for 2010/2011

Ms. Callahan explained the calendar demonstrates the instructional hours and the staff contract hours are fulfilled. She also explained when developing the calendar, some of the dates were guesstimates because Job Corp does not have their 2011 calendar as of yet. The dates will be changed at a later date to align with Job Corp. She pointed out this is the first year the count days will be the same for every school. Stacey Cooley made a motion to approve the calendar. Jacob Kennedy seconded. There was no further discussion. The motion passed unanimously.

DISCUSSION ITEMS

1. Finance Committee Report/Business Manager Report

- APS Site visit was on Friday, April 16. Judy Berg from APS Charter School office visited the business office to conduct a compliance review.
- The financial statements for February 2010 were distributed for review.

2. Academic Advisory/CIC/Council Development

- The next CIC meeting will be in June.
- The globe designed and manufactured by JC students is currently displayed in Washington DC.
- Advanced welders will be on webinar with Secretary of Labor Secretary Soliz to discuss green for Earth Day.

3. Principal Report

The Principal Report was distributed for review.

- The next graduation will be July 30 at the Hispanic Cultural Center.
- The goal is to have 65 graduates.
- Dr. Gonzales and Ms. Garcia from APS visited SIATech on April 16. They had the following recommendations for the Governing Council:
 - a. Open Meeting Act Resolution – properly recorded in the council minutes.
 - b. Inspection of Public Records notice posted at Business Office
 - c. Annual meeting held to address public notice compliance of the NMSA ID.
 - d. Council minutes available for public review within 10 days of meeting.

4. Head Administrator Report

The Head Administrator report was distributed for review.

- The 5 year Cohort rate was released by the PED. SIATech has phenomenal results. These results provide data proving SIATech's effectiveness in spite of NCLB.
- SIATech received accreditation from the NCA. Ms. Callahan shared a copy of the letter from NCA with the council.

5. Draft Budget for 2010/2011

- Mr. Szarek distributed a copy of the proposed budget for the 2010/2011 school year. He encouraged the council members to review the budget thoroughly and be prepared to ask any questions and /or comment prior to voting at the scheduled budget adoption meeting on Tuesday, April 27. He pointed out that because of budget cuts, there will be no raises in addition to reduced travel for the upcoming year. Budget cuts have also resulted in no emergency reserve factored in, which is the first time SIATech has not budgeted for this item. Mr. Szarek pointed out that while it may be prudent to consider this as a budget item, there is no requirement mandating inclusion.
- The budget was submitted timely to the PED on April 6, 2010, which was the due date. Mr. Szarek commented that Beverly Aguilar, SIATech's assigned Budget Analyst at the PED, had only one question on her preliminary review. In addition, she commended the school on being well prepared early on and delivering a quality product, which will be the primary focus of the telephone review.
- Schedule permitting, council members are encouraged to attend the telephone review, but it is suggested that a quorum not be present.
- The PED telephone review will be conducted Tuesday, April 22, 2010 at 10:30 am. It is expected that shortly before the meeting, an analysis prepared by the PED will be provided which highlights comparisons to the 2009/2010 fiscal year.

6. Head Administrator Evaluation

The newest version was included in the council members' packet. The final draft must be adopted by the council by June 30, 2010.

Cindy Mullen left the meeting at 7:03 pm.

7. Policy Committee/Board Evaluation/Assessment

There is no report at this time.

8. Council Goals

These items will be reviewed each month.

9. Concerns/Opportunities

These items will be reviewed each month.

10. Governing Council Meeting Times

11. First Read of Draft NEWCorp MOU

The draft MOU was distributed for review.

- Mr. Szarek informed the council that the wording remains the same as the last few years and only the effective dates have been changed. The Schedule of Fees for Services remains unchanged at \$150 per enrolled student at the end of each calendar month
- He asked the council members to review the MOU and be prepared to vote on it at the May meeting.
- This item will be added as an action item on the May agenda.

ANNOUNCEMENTS

1. The next regular scheduled meeting is May 18, 2010.

Jacob Kennedy made a motion to adjourn the meeting. Greta Roskom seconded. Emily Salazar adjourned the meeting at 7:11 pm.