

SCHOOL FOR INTEGRATED ACADEMICS AND TECHNOLOGIES
ALBUQUERQUE

Minutes of the
GOVERNING COUNCIL MEETING

Tuesday, June 15, 2010
5:30 pm
SIATech
1500 Indian School Rd NW
Albuquerque, NM 87104

Council Members Present:

Emily Salazar
John Rodarte
Stacey Cooley
Jacob Kennedy
Greta Roskom
Cindy Mullen

Council Members Not Present

David Berkey

Guests:

Curt Szarek, SIATech Business Manager
Kelly Callahan, SIATech Head Administrator
Erik Bose, SIATech Principal

Minutes:

John Rodarte, SIATech Governing Council Member

CALL MEETING TO ORDER

The meeting was called to order at 5:38 pm by Council Secretary Stacey Cooley.

ACTION ITEMS

1. Approval of June 15, 2010 Agenda
Greta Roskom made a motion to approve the agenda. Cindy Mullen seconded. There was no further discussion. The motion passed unanimously.
2. Approval of May 18, 2010 Minutes
Greta Roskom made a motion to approve the minutes. Jacob Kennedy seconded. There was no further discussion. The motion passed unanimously.
3. Annual Open Meetings Act Resolution
The council is required to adopt the resolution annually. Jacob Kennedy made a motion to accept the resolution. Greta Roskom seconded. There was no further discussion. The motion passed unanimously.
4. 2010/2011 Professional Services Agreement for Legal Services
A professional service contract for legal services has to be approved by the council each year. Greta Roskom made a motion to approve the agreement for legal services. Jacob Kennedy seconded. There was no further discussion. The motion passed unanimously.
5. Graduation Waivers
Ms. Callahan is requesting a graduation waiver for Eddie Miller. He has a 504 plan. Greta Roskom made a motion to approve the waiver request. Jacob Kennedy seconded. There was no further discussion. The motion passed unanimously. The waiver will be sent to PED for approval.

Dr. Salazar arrived to the meeting at 5:44 pm.

DISCUSSION ITEMS

1. Finance Committee Report/Business Manager Report
 - The financial statements as of April 30, 2010 were distributed for review.

- The Finance Committee did not have a chance to meet during May, but will meet before the end of July to review the year-end financial statements and corresponding quarterly reports.
- Mr. Szarek shared that requests for reimbursements (RfR's) for amounts reflected as Inter-Fund Payables and Receivables have been submitted to the PED. He commented that, compared to the prior year, the PED has made significant progress with regard to responding to timely reimbursement requests. He is confident that all RfR's will be reimbursed by the end of the current fiscal year, except for the June ARRA IDEA-B Inter-Fund activity which will be billed/received in July, 2010.
- Jacob Kennedy asked about the \$2,004.19 listed under deposits on the first page. Mr. Szarek explained that \$1,800 is the security deposit for the Carlisle Business Office, and the remainder (\$204.19) is the unused portion of the PNM Gas deposit for Suite D at the Carlisle Business Office.
- Mr. Szarek explained that recently-enacted legislation requires all schools to have an Audit Committee, in addition to a Finance Committee. The committee requires that two members must be from the current Governing Council, one needs to be a community member, and one needs to be a Financial professional. Erik Bose mentioned he would contact Jennifer Hall, who is an auditor with KPMG in the Albuquerque branch, to see if she would be willing to serve as a committee member.

Dr. Salzar began presiding over the meeting at 5:54 pm.

2. Academic Advisory/CIC/Council Development

- The next CIC luncheon for all partners will be on July 20, 2010 at 11:30 am.

3. Principal Report

The Principal Report was distributed for review.

4. Head Administrator Report

The Head Administrator report was distributed for review.

- Ms. Callahan and Dr. Salazar participated in the Dropout Prevention DPAT Task Force panel.
- SIATech did apply for lease reimbursement which is due to PED by Friday.
- The National Policy team has asked SIATech to write a "white paper" addressing alternative assessment of performance for Dropout Recovery students. SIATech students' average stay is 10 months and how many of those students graduate? How many make gains?

5. Council Elections for 2010-2011

David Berkey is the only current council member who did not submit the necessary paperwork to continue serving on the council.

CLOSED SESSSION

1. Head Administrator Evaluation

The council convened to closed session to discuss the head administrator evaluation at 6:40 pm.

The council reconvened to the regular meeting at 7:28 pm. The council states the only item discussed during the closed session was the head administrator evaluation.

ANNOUNCEMENTS

1. The next regular scheduled meeting is July 20, 2010.

Greta Roskom made a motion to adjourn the meeting. Stacey Cooley seconded. Emily Salazar adjourned the meeting at 7:29 pm.