

SCHOOL FOR INTEGRATED ACADEMICS AND TECHNOLOGIES

ALBUQUERQUE

Minutes of the

GOVERNING COUNCIL MEETING

Tuesday, July 20, 2010

5:30 pm

SIATech

1500 Indian School Rd NW

Albuquerque, NM 87104

Council Members Present:

Emily Salazar
John Rodarte
Stacey Cooley
Jacob Kennedy
Greta Roskom

Council Members Not Present

Cindy Mullen

Guests:

Curt Szarek, SIATech Business Manager
Kelly Callahan, SIATech Head Administrator
Erik Bose, SIATech Site Principal
Liesje Kirkmans, UNM Bursar

Minutes:

Donna Vanlandingham, SIATech Administrative Assistant

CALL MEETING TO ORDER

The meeting was called to order at 5:39 pm by Council Secretary Stacey Cooley.

Ms. Callahan introduced Liesje Kirkmans to the council. Ms. Kirkmans is the Bursar at UNM. She is interested in serving on the council.

ACTION ITEMS

1. Approval of July 20, 2010 Agenda
Greta Roskom made a motion to approve the agenda. John Rodarte seconded. There was no further discussion. The motion passed unanimously.
2. Approval of June 15, 2010 Minutes
Greta Roskom made a motion to approve the minutes. John Rodarte seconded. There was no further discussion. The motion passed unanimously.
3. Council Elections
Emily Salazar, Stacey Cooley, Greta Roskom, John Rodarte, Jacob Kennedy and Cindy Mullen completed the paperwork required of interested parties to join the Governing Council, in this case, to continue to serve on the council. Greta Roskom made a motion to re-instate all council members who submitted paperwork. Jacob Kennedy seconded. There was no further discussion. The motion passed unanimously.

DISCUSSION ITEMS

1. Finance Committee Report/Business Manager Report
 - The financial statements as of May 31, 2010 were distributed for review. Mr. Szarek reviewed them with the council.
 - A Finance Committee meeting is scheduled for Monday, July 26, 2010, at the SIATech Business Office to review the year-end financial statements and corresponding quarterly reports.
 - Mr. Szarek explained that recently-enacted legislation requires all schools to have an Audit Committee, in addition to a Finance Committee. He distributed the subcommittee requirements, which indicate that two members must be from the current Governing Council, one needs to be a community member, and one

needs to be a financial professional. Jennifer Hall, a CPA in the Albuquerque office of KPMG, has expressed an interest in serving on the committee, thus satisfying the financial professional requirement. Jacob Kennedy will be one of the Council members on the committee, so we need a community member and another Council representative.

- Mr. Szarek reminded the Council that phase I of the audit fieldwork is scheduled for Thursday, July 29, 2010, with phase II being conducted during on August 16-17. He has already completed a lot of the items on the PBC (Prepared By Client) list and expects things to go smoothly.

Dr. Salazar arrived at 5:44 pm during the Finance Committee report, and began presiding over the meeting at 5:53 pm.

2. Academic Advisory/CIC/Council Development

- The CIC luncheon was held July 20. Dr. Salazar reported many community business leaders were in attendance. Stacey Cooley, John Rodarte, Erik Bose and Kelly Callahan were also in attendance and commented it was very well attended.

3. Principal Report

The Principal Report was distributed for review. Mr. Bose reports:

- 6 students attended summer school at SIATech. The credits they earned will be transferred to their regular high schools.
- An ad was placed in the Albuquerque Journal for the ITA. There are five applicants that appear promising.

4. Head Administrator Report

Ms. Callahan distributed a Head Administrator School progress report to the council. This was also emailed previous to the meeting and council members were asked to review it before the meeting. The progress report covered the charter school goals along with EPSS goals, status of projects, such as AYP corrective action, NCA accreditation and outlined status of funding sources as well as focus areas.

- Ms. Callahan is currently working on a provision for alternative measurements for schools teaching at promise students. In the eyes of APS and PED, SIATech is a failing school. This data is based on a “traditional school model”. A high percentage of our students are not counted as part of the graduation rate because they do not fall into the 4 year cohort. SIATech avoided going into corrective action because of the NCA accreditation we received. AYP accountability is of the utmost importance.
- Stacey Cooley asked what the timeline is before SIATech does go into corrective action? Ms. Callahan responded it would be 6 – 8 months.
- Ms. Callahan and Greta will be attending an LFC meeting on Friday in Santa Fe. There is talk of proposed legislation that may cut funding to charter schools.

CLOSED SESSION

1. Head Administrator Evaluation

Pursuant to NMSA 1978, Sections 10-15-1-I Greta Roskom made a motion that the meeting convene to closed session to discuss the head administrator evaluation. Stacey Cooley seconded the motion. Emily Salazar, Stacey Cooley, Greta Roskom, John Rodarte and Jacob Kennedy voted in favor of closing the meeting. At 6:45 pm, the meeting went into closed session.

The council reconvened to the regular meeting at 7:16 pm. The council states the only matters discussed during the closed session was the head administrator evaluation.

ANNOUNCEMENTS

1. The next regular scheduled meeting is August 17, 2010.

Greta Roskom made a motion to adjourn the meeting. John Rodarte seconded. Emily Salazar adjourned the meeting at 7:17 pm.